

# **NORTH COAST SWIM CLUB**

## **BOARD MEETING**

October 2, 2018  
Astoria Aquatic Center Lobby

### **MINUTES**

**Board Members Present:** Jenny Ralls, Jim O'Connor, Jennifer Daniels and Glen Admire.

**Board Members Absent:** Kimberley Chaput.

**Parents Present:** Lynette Thiel-Smith and Garrett Reeves.

Meeting called to order at 5:20pm.

**Meeting Minutes:** The August 2018 Board Meeting Minutes were presented for review. Jenny Ralls motioned to accept the August 2018 Board Meeting Minutes, Lynette seconded and the motion carried.

The 2018 Annual Meeting Minutes were also presented for review. Jenny Ralls motioned to accept the 2018 Annual Meeting Minutes, Lynette seconded and the motion carried.

**President's Report:** Glen said that Kimberley will need a copy of the September minutes to present to the bank for her transition into the treasurer position. Lynette will work with Kimberley during the month of October to transition the Club's financial paperwork.

Options for conducting a Club audit were discussed. Lynette had contacted a CPA used by the Club and was told a full audit was quoted near \$10,000. A financial review, which is less inclusive than a full audit would be within the \$3,000-\$5,000 range. Jim said that USA Swimming offers materials and guides that would allow an internal committee to perform a review.

**Treasurer's Report:** Lynette said the September financial statement presented should say "September" not "August" for the scholarship fund. Lynette also said we still have four checks that have not cleared the bank. Jim motioned to accept the financial statements presented by Lynette. Jen Daniels seconded and the motion carried.

Meeting adjourned at 6:07pm.

Respectfully submitted,

Jim O'Connor  
Club Secretary

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NCSC MISSION: The North Coast Swim Club is a year-round competitive swim club providing education in the sport of swimming to athletes of all ages. Through training and guidance, swimmers have the opportunity to develop lifelong skills needed to attain their goals in a fun and safe environment and in accordance with the standards, rules and regulations of USA Swimming, Inc.

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